

**ALLEN COUNTY  
LOCAL EMERGENCY PLANNING COMMITTEE  
(LEPC)**

**Meeting Minutes of August 21, 2014**

**Members present:** Jim Michael, Ted Brookman, Diane Bishop, Rick Skilliter, Mark Heffner, Kyle Erford, Jim Everett, Trevor Violet, Joseph Kitchen, Chad Ulm, Dieter Wireman, David Collins, Carol Bertrand, Beth Seibert, Bill Kelly, Jeff Ramey, Russ Decker, Matt Childers and Clint Rolland.

**Members absent:** Fred Boenheim, Kevin Bruin, Steve Carr, Tim Haniford, Robert Hutchinson, Doug Litsey, Ron Luttrell II, Joe Martz, Thomas Mazur, Jed Metzger, and Dan Protsman.

**Guests attending:** Gene Davis with Allen County EMA, Brad Gemlick with General Dynamics, Russ Ramey with Wright Distribution, Larry Flick with American Red Cross, Tom Berger with Allen County Public Health, Mike Kill with Chemtrade Logistics, Tony Gaier with Buckeye Partners, and Leslie Bricker with Ohio EMA.

Past Chairman Jim Michael called the meeting to order at 9:30 a.m. at the Red Cross Chapter House and declared that a quorum was present.

The minutes of the June 19, 2014 meeting were discussed. A motion was offered by Ted Brookman, seconded by Jeff Ramey to approve the minutes as mailed. Motion passed.

The financial report for the period from June 1, 2014 through July 31, 2014 was discussed. Joseph Kitchen moved to approve the financial report as mailed, seconded by Carol Bertrand. Motion passed.

Under the SERC Report, Russ reminded everyone of the upcoming annual Ohio LEPC Conference hosted by the SERC on Friday, September 5, 2014 at the Ohio Fire Academy. Currently Russ Decker, Jim Michael and Dieter Wireman have expressed an interest in attending. Rick Skilliter offered a motion to approve up to \$500 for expense reimbursement for those members attending the conference, seconded by Ted Brookman. Motion passed. Russ also announced that the 2014 SERC grant award has been received in the amount of \$29,821.00 and will be reflected in the next financial report as it was received after July 31, 2014.

Under the Emergency Coordinator's Report, Russ reported on 90 calls for service since the last meeting with 16 of those involving hazardous materials. Year-to-date, the EMA has handled 348 calls for service with 65 of those involving hazardous materials.

Under Committee Reports, the Enforcement Committee announced that it would be issuing a Notice of Violation against Pepsi for a delay in reporting a recent ammonia

release at their facility. The EMA is currently conducting facility compliance visits at 16 EHS sites.

Being no further business to come before the Committee, Bill Kelly moved to adjourn, seconded by Jeff Ramey. The meeting stood adjourned at 9:50 a.m.

Respectfully submitted,

Ted Brookman  
Secretary